

TNELB

VACANCY AVAILABLE
ADVERTISEMENT NO: 105/TNELB/2015
APPLICATIONS ARE INVITED FROM ELIGIBLE CANDIDATES FOR THE
FOLLOWING POSTS:

I). JUNIOR ASSISTANT

Number of vacancies – 07 (as per community roaster)

Qualification:

Graduate from a Recognized University with basic knowledge in computer.

Scale /Pay Band:

PB I: Rs. 5,200 - 20,200 + Grade Pay Rs. 2,400/- p.m., (with Dearness Allowance and other Allowances as applicable to the post).

Place of Posting: Chennai .

Age :

Category	SC	MBC & DNC	BC	OC
Age Limit as on 1.1.2015	35	32	32	30
Vacancy	2	2	1	2

II). OFFICE ASSISTANT

Number of vacancies – 02 (as per community roaster)

Qualification:

8th std pass.

Scale /Pay Band:

Rs. 4,800 – 10,000 + Grade Pay Rs. 1,300/- p.m., (with Dearness Allowance and other Allowances as applicable to the post).

Place of Posting: Chennai.

Age Limit as on 01-01-2015

Category	SC	OC
Age Limit	35	30
Vacancy	1	1

III). NIGHT WATCHMAN

Number of vacancy - 01 (OC)

Qualification:

Able to write and read (Tamil/English).

Scale /Pay Band:

Rs. 4,800 – 10,000 + Grade Pay Rs. 1,300/- p.m., (with Dearness Allowance and other Allowances as applicable to the post).

Place of Posting: Chennai.

Age Limit: 30 (As on 01.01.2015)

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1. Application form may be downloaded from the Website of TNELB . The filled up application along with a Passport size photo and photo copies of testimonials may be sent by Registered post duly addressed to The Secretary , Tamil Nadu Electrical Licensing Board , Thiru-Vi-Ka Industrial Estate, Chennai – 600032 to reach him on or before **21.09.2015 / 5.45 PM.**
 2. The envelope containing application should clearly mention on top "**Application for the post of (Name of the post)**".
 3. Incomplete applications and those received late and/or without the requisite enclosures would be summarily rejected. No correspondence in this regard would be entertained.

TNELB

APPLICATION FOR THE POST OF

Please affix a
 Self-attested
 Recent passport
 size photo

APPLICANT BELONGS TO:	SC		MBC		BC		DNC		OC	
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1.	Name in full (Block Letters)											
2.	Father / Husband's Name											
3.	Sex		Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	Third Gender	<input type="checkbox"/>				
4.	Date of Birth & Age (*) as on 1.1.2015											
	Age		Date			Month			Year			
5.	Nationality:					Religion:						
6.	Marital Status		Married	<input type="checkbox"/>	Unmarried	<input type="checkbox"/>						
7.	PERSONAL DETAILS (*) (Tick whichever is applicable)											
	Widow	<input type="checkbox"/>	Destitute	<input type="checkbox"/>	Inter Caste	<input type="checkbox"/>	Physically	<input type="checkbox"/>	Ex-	<input type="checkbox"/>		
		Widow		Marriage		Challenged		Service		Man		
8.	Details of Employment Exchange Card, if registered											
	Registration No.											
	District in which Regn. was done											
9.	Full postal address											
a)	Permanent Address with Postal Pin Code											
			Cell No:					Pin Code				
b)	Address for correspondence with Postal Pin Code											
			e-mail id:									
			Cell No:					Pin Code				

10.	MOTHER TONGUE										
11.	Community (*)			Certificate No. & date - Issued by -							
		OC		BC		MBC		DNC		SC	
12.	EDUCATIONAL QUALIFICATION(*) S.No (i) to be filled by the candidate applied for the post of Office Assistant (OA) & Watchman										
Sl. No.	Course	Registration No.	Year of passing	% of marks obtained with class	Name of the University / College / School						
i)											
ii)	X Standard										
iii)	XII Std.										
iv)	Degree										
v)	Post Graduate										
13.	TECHNICAL QUALIFICATION (Not applicable for the post of OFFICE ASSISTANT (OA) & WATCHMAN)										
					Junior			Senior			
	a)	Typewriting	--	Tamil							
	b)	Typewriting	--	English							

14.	ADDITIONAL QUALIFICATIONS(*) (if any)					
i)						
ii)						
iii)						
iv)						
15.	PREVIOUS EXPERIENCE, IF ANY.					
Sl. No.	Name of the Organisation	Designation held	Period		Salary drawn / drawing (p.m)	Reason for leaving
			From	To		
i)						
ii)						
iii)						
iv)						
16.	OTHER DETAILS, IF ANY					
i)						
ii)						
iii)						
iv)						

(*) Self attested Xerox copy of certificates shall be attached along with application.

DECLARATION

I, _____, Son / Daughter / Wife of _____ hereby declare that the details furnished in this application are true, complete and correct to the best of my knowledge and belief. In case if the details furnished by me above is / are found to be incorrect or false at a later date, I am aware my candidature / appointment will be liable to be terminated without notice. I also agree to abide by the terms and conditions of appointment stipulated by TNELB and modified from time to time.

PLACE :
DATE :

SIGNATURE OF THE CANDIDATE